

FROM: <i>ch/PID</i>		DATE: <i>6 June '63</i>		FOR YOUR									
	TO	INITIALS	DATE	SIGNATURE	INFORMATION	COMMENTS	CONCURRENCE	APPROVAL	ACTION	SEE REMARKS BELOW	FILE	RETURN	SEE ME
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REMARKS: <i>For your information</i>													

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3 June 1963

MEMORANDUM FOR: Chief, SpINT, DEI**ATTENTION:** [redacted]**SUBJECT:***CIA/DID*
Space Requirements for NPIC Headquarters
Outpost and the Requirements Branch,
Reconnaissance Group, Action Staff

1. A committee chaired by [redacted] with representatives from OBI, OBR, and OCI is recommending to the DEI that five photo-interpreters under NPIC control be assigned to work at Langley. The recommendation states that "the contingent would require sufficient FI equipment and working space to perform effectively -----".

2. If the recommendation is approved the *PID* NPIC contingent and the Requirements Branch which handles all the requirements on NPIC should be in adjoining rooms, within a secure area. In order to provide for use of light tables, the showing of vu-graphs, and displaying other photographic materials a minimum of 200 sq. ft. for each FI and for [redacted] and one secretary will be needed. This would be a total of 1200 sq. ft. For the Requirements Branch of 4 people there would be only the normal space requirements.

3. The location of partitions could best be considered after an area had been decided upon, but in general a certain amount of privacy would be needed for efficient work as well as for security reasons, since people with different clearances would be involved. It should be noted that NEP requirements would also be developed in the area.

4. A vault at least 8'x10' would be required for storage of large photographs and other materials.

A. J. STINELE

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31 May 1963

MEMORANDUM FOR: Members of Intelligence Guidance Staff, O/DD/I
SUBJECT : Activation of Staff

1. The Intelligence Guidance Staff (heretofore known unofficially as the Action Staff) will be established effective 10 June 1963 [redacted] 50X1
2. The attached sheet lists Intelligence Guidance Staff personnel and their initial assignment. It is considered desirable that the various staffs, groups and branches begin working together as soon as possible.
3. Headquarters for the Intelligence Guidance Staff have been set up in Room 7F35. The telephone extensions are [redacted] 50X1
4. The unclassified designator for the Staff will be O/DD/I/St/Guide.
5. If you have any questions about your assignment or your immediate responsibilities in connection with it, please contact the chief of the unit to which you are assigned or the headquarters staff. [redacted] 50X1

W. A. TIDWELL
Deputy Chief, Intelligence Guidance Staff

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